

FALL 2018 UNDERGRADUATE ACADEMIC ADVISEMENT

All Annenberg majors have an advisement requirement. You must meet with an adviser to get D-clearance and/or register for fall 2018 classes.

Advisement is not required for minors unless they need D-clearance(s). Class standing is based on the number of units COMPLETED and does not include current classes. The Schedule of Classes and your registration time will be available online via myUSC on **March 5**.

Appointment Schedule: Students can make one appointment if they have a major and minor within Annenberg (i.e. COMM Major and ADV Minor or JOUR Major and COMM Minor).

Class Standing	Can begin scheduling appointments on:	Annenberg Major & Minor appointments will take place:	Walk-in Day
Seniors (96+ units completed)	February 14	February 20 – 23	February 26
Juniors (64-95 units completed)	February 22	February 27 – March 9	March 19 – 20
Sophomores (32-63 units completed)	March 9	March 21 – April 2	April 3 – 4
Freshmen (0-31 units completed)	April 2	April 5 – 10	No walk-in day*

Scheduling an appointment: Students will schedule their advisement appointment online. You can only schedule an appointment during your class standing. A link to schedule your advisement appointment will be sent to your USC email account on the first day you can schedule your appointment, based on class standing. **Note:** Appointments will be verified and canceled if they are not scheduled during the designated appointment slots (see schedule above).

Appointment Policy: If you are unable to attend your scheduled meeting, use the same link you were originally given to reschedule your appointment. You must reschedule your appointment at least 24 hours in advance. If not, you will need to come in on a walk-in day. If you are 10 minutes late, miss your appointment, or cancel your appointment less than 24 hours in advance, you **MUST** come to the next available walk-in advising day. No appointment is necessary during the walk-in advisement times. Hours for walk-in advisement are 9 a.m. to 4 p.m. on the designated days listed above. **Note:** Our office will be closed from 12-1 p.m. on walk-in days. There is no guarantee that you will be able to meet with your adviser on walk-in days.

*If you missed your advisement appointment or want to meet with your adviser again, you can schedule an appointment for **April 10** or later. Annenberg students can schedule their appointment via the appointment link they received during mandatory advisement or call Annenberg Student Services at (213) 740-0900.

Non-Major Information: To request D-clearance for a JOUR or PR class, all non-majors must complete an online form. This form will be available beginning on **April 5**. If you are interested in applying to an Annenberg major or minor, go to an upcoming information session (<http://annenberg.usc.edu/current-students/advisement-and-academic-services/usc-students-applying-annenberg>).