

**APPLICATION INSTRUCTIONS FOR THE CHINESE UNIVERSITY IN HONG KONG PROGRAM FOR SPRING 2018**

Please read the instructions carefully to ensure your application is complete.

The following steps need to be completed by **12:00 PM on Tuesday, August 1, 2017** in order to be considered. Late or incomplete applications will NOT be accepted.

**Step 1:** Complete the Annenberg International Programs online application, and upload the following documents directly. Online application, [here](#).

- a) **Current Resume:** upload PDF entitled LastName\_FirstName\_Resume
- b) **Photo of yourself:** Send professional-looking headshot in JPG format. Entitle the JPG LastName\_FirstName\_Pic
- c) **Essay:** Please write a 500-word essay on why you want to study abroad in Hong Kong. Entitle the essay in the format of: LastName\_FirstName\_Essay
- d) **Advising Record:** upload an 'Advising Record' for the program, remember to include your signature (electronic or handwritten)

**Step 2: Letter of Recommendation:**

The recommendation must be completed by a professor or TA (internship/employer references are not accepted). Allow your recommender at least two weeks before the application deadline.

Copy the link below and send it to your professor/TA:

[https://uscannenberg.qualtrics.com/jfe/form/SV\\_0og0d5AJKIAhuIJ](https://uscannenberg.qualtrics.com/jfe/form/SV_0og0d5AJKIAhuIJ)

**Step 3:** Complete the CUHK application:

**Please note that at this time you will be unable to fill out the Chinese University of Hong Kong Exchange online application as it does not open until July 1, 2017:** If you are admitted into the CUHK Program we will send you directions about how to fill out the Chinese University of Hong Kong Exchange online application and supporting documents to provide.

**Please note:** You are responsible for submitting **all** of the above information online. It is required that the CUHK application is completed by October 2, 2017.

**Any questions regarding CUHK should be emailed to [ascintl@usc.edu](mailto:ascintl@usc.edu).**

## Chinese University of Hong Kong (CUHK) Advising Record

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### Important Information for Academic Advisors and Students

**Academic Requirement:** Minimum cumulative 3.0 USC GPA, sophomore standing or higher, and have completed at least one year of course work at USC by the start of the program.

**Language Requirement:** While there is no requirement (courses are taught in English), previous Chinese language experience is recommended.

**Course Credit:** Students may earn a maximum of 15 USC units per semester. There is no guaranteed minimum for approved COMM, JOUR or PREL courses offered at CUHK during any given semester.

COMM: 12 units of upper-division major elective credit and 3 units of general elective credit

JOUR and PR: No major credit; 12-15 units of general elective credit

**Full-time Course load:** Students are required to take 12-15 units.

**Grades:** Students will receive a CUHK Academic Record with converted grades that will be articulated to USC on a Credit/No Credit basis. Student must receive the USC equivalent of a C- or higher to receive credit.

**Courses:** Please see the following page for course information.

**Course Changes:** If any course changes occur after the original Advising Record has been signed, students need to obtain written approval from the appropriate academic department at USC. Courses that have not been pre-approved cannot be assured of transferring or fulfilling specific requirements.

**Continuing Registration:** Students should consult with their academic advisor(s) to determine which courses they should take upon return to USC. If specific courses are essential, please arrange for an advisor to clear enrollment for these courses.

**USC Units and Residency Requirement:** Units earned on this USC-approved study abroad program are considered to be regular USC units taken "in residence," not transfer units. Students are not allowed to be enrolled in any Directed Research (490) course while enrolled in a semester study abroad program. Students may not be enrolled in a spring semester abroad program and a Maymester program during the same semester.

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\*\*I have read the above Advising Record and understand the academic policies for my study abroad program\*\*

**Student name:** \_\_\_\_\_ **USC ID #:** \_\_\_\_\_

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## CUHK Courses Approved for Upper-Division COMM Major Credit

The courses below have been approved for upper-division COMM major credit. ALL OTHER courses you are allowed to register for in Hong Kong will come back to USC as general elective credit as long as those courses have equivalents at USC. For example, Fashion Design 101 at the Chinese University of Hong Kong will not come back for credit at USC because there is no Fashion Design department at USC.

Courses may also be applicable to a second major or minor (if you have one), so you should seek the permission of your advisor in that department. If you are not a Communication student, you are not required to take any of these particular courses.

**All students are required to take an elective course focusing on Chinese or Hong Kong culture/civilization.**

**You may bring back a maximum of 12 USC units (4 CUHK courses) towards your COMM major, and between 12-15 USC units overall. CUHK courses are worth 3 units.**

### Course Lists and Descriptions:

- [http://www.oal.cuhk.edu.hk/files/incoming/Course\\_for\\_online.pdf](http://www.oal.cuhk.edu.hk/files/incoming/Course_for_online.pdf) (see list of CUHK courses available)
- CUHK, Office of Academic Links program information: <http://www.oal.cuhk.edu.hk/index.php/study-abroad-a-exchanges-for-visiting-students/term-time-exchangestudy-abroad/study-at-cuhk/programme-information>

### Courses for COMM credit

- COMM1110 Media and Everyday Life
- COMM 1120 Development of Mass Comm
- COMM 2150 Mass Communication Theories
- COMM2710 Fundamentals in Visual Media
- COMM2813 Social Media and Crisis Communication
- COMM2850 Introduction to IMC (Integrated Marketing Communication)
- COMM 3100 Critical Communication Theories
- COMM 5110 Topical Studies in Communication I: New Media Policy\*
- COMM 5710 Seminar in Communication Theories\*

\*Courses above the 5000-level are classified as Postgraduate by CUHK. You will receive major credit, but be aware that these courses are often taught at a higher level, and you should judge your preparation and ability accordingly.

### **1 CUHK credit = 1 USC Unit**

If you find new courses at CUHK that you feel deserve to receive USC COMM major credit, do not hesitate to let us know via email (including a description or syllabus) to [ascintl@usc.edu](mailto:ascintl@usc.edu) and we will make sure the course receives the proper evaluation.

**Proposed Courses at CUHK (list the courses you would like to take)**

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