

***Master of Communication Management  
Graduate Application Guidelines and Instructions for Spring/Fall 2011***

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**Application Filing Period**

Admission to the Master of Communication Management is offered spring and fall semesters only.

**Term Beginning**

January 2011 (spring)  
August 2011 (fall)

**Application Filing Period**

August 1 – November 1  
February 15 – July 1

*U.S. citizens and permanent residents may apply anytime during the filing period.*

*International students must apply within the first month of the filing period to ensure ample processing time*

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**Application Process**

- 1) Go to [www.usc.edu/admission/graduate/apply/](http://www.usc.edu/admission/graduate/apply/) and complete the online USC Graduate Admission Application. You must upload the following materials before submitting your application:
  - Statement of Purpose
  - Writing Sample
  - Professional Résumé
  - Non-refundable application fee
- 2) Request letters of recommendation
  - Two letters of recommendation required
- 3) Mail the following materials to USC Graduate Admission Office, University Park, Los Angeles, CA 90089-0915:
  - Official transcripts from all colleges/ universities attended, including from study abroad programs
  - Confidential statement of financial support (international applicants only)
- 4) Request to have your admission tests reported electronically to USC (institution code 4852)
  - Graduate Record Examination (GRE) General Test **or** Graduate Management Admission Test (GMAT)
  - TOEFL scores (international applicants only)

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**Statement of Purpose**

In a three to four page essay, respond to these questions:

- How does advanced work in communication management relate to your career goals?
- Why is the degree program at USC Annenberg School especially suited to your needs?

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**Writing Sample**

Upload a report, substantial memos, news clip, or college/university paper. Exceptions may be made on an individual basis; contact Annenberg Admissions at [ascadm@usc.edu](mailto:ascadm@usc.edu).

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**Résumé**

Submit a current résumé listing paid and unpaid positions, including internships. Provide the nature of work and dates of employment. Include academic and professional awards, honors, teaching experience, subject matter expertise, and language(s) proficiency other than English. Indicate your proficiency level for each skill and area of expertise (E = expert, C = competent, F = familiar).

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**Letters of Recommendation**

Faculty recommendations are preferred. However, if you have substantial work experience, you may provide professional references (managers and supervisors, not peers and co-workers). If you provide recommenders' e-mail addresses on the online application, they will receive online recommendation forms.

## **Admission Testing**

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All applicants must submit Graduate Record Examination (GRE) General Test scores and the minimum required score is 1,000 (verbal + quantitative section combined). The average GRE score for the class of 2010 was 1108. General Management Admission Test (GMAT) scores are accepted in lieu of GRE scores; the minimum required score is 650.

In addition, international applicants must demonstrate English language proficiency. If your bachelor degree was not earned at a U.S. or UK college/university, you may be required to submit TOEFL scores; the minimum recommended score is 114-115 (IBT). For more international admission information, refer to the USC Graduate Admission Web site at <http://www.usc.edu/admission/graduate/international/application.html>.

Plan to complete all admission testing at least one month prior to the application filing period.

## **English Proficiency**

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Based on demonstrated English language proficiency, an international applicant may be required to complete a USC Language Academy Intensive English Program before admission to the Master in Communication Management. For more information about the program, refer to the Academy's Web site at [www.usc.edu/dept/education/langacad/](http://www.usc.edu/dept/education/langacad/).

## **Estimated Cost of Attendance 2010 – 2011 (Per Course)**

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Graduate tuition	\$5440 per course (\$1360 per unit)
Books and supplies	\$150 – 200
Mandatory USC orientation fee	\$35

## **Financial Aid**

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Departmental scholarships are very limited for this degree program. If awards become available, all applicants with completed applications will be considered. No additional application form is required. The vast majority of the incoming graduate class is self-funded, so plan to seek and apply for outside scholarships; begin researching opportunities at [www.fastweb.com](http://www.fastweb.com).

U.S. citizens and permanent residents may apply for need-based federal financial aid. Visit the USC Financial Aid Web site at [www.usc.edu/admission/fa/applying\\_receiving/graduates/](http://www.usc.edu/admission/fa/applying_receiving/graduates/) for information about need-based federal financial aid.

International applicants must provide proof of ability to pay tuition and living expenses before an admission decision is released. For more information, refer to the USC Graduate & International Admission Web site at [www.usc.edu/admission/graduate/international/application.html](http://www.usc.edu/admission/graduate/international/application.html).

## **Prospective Graduate Student Campus Visits**

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Graduate information sessions are held on campus throughout the academic year. In addition, the Annual Prospective Graduate Student Visit Day program will be held on November 12, 2010. For other dates and to make a reservation, visit our Web site at <http://www.annenberg.usc.edu/Prospective/VisitandSched.aspx>.

## **Questions**

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Contact Annenberg Admissions at [ascadm@usc.edu](mailto:ascadm@usc.edu) or 213.821.0770.